

**AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE
AUTHORITY, HELD ON THE 6TH DAY OF JANUARY 2014, 7:00 P.M., BOARD ROOM,
MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:**

PRESENT:	William Brown	-Chair
	Christopher Tuck	-Vice Chair
	Mary Biggs	-Secretary-Treasurer
	James Politis	-Member
	Matthew Gabriele	-Member
	Gary Creed	-Member
	Robert C. Fronk	-PSA Director
	Karri Cridlin	-Secretary to PSA Board
	Craig Meadows	-County Administrator
	Marty McMahon	-County Attorney
	Joel Donahue	-Planning Commission
ABSENT:	Annette Perkins	-Member

CALL TO ORDER

Chair William Brown called the meeting to order and determined that a quorum was present.

PUBLIC ADDRESS SESSION

There were no comments from the public

CONSENT AGENDA

On a motion by James Politis, seconded by Gary Creed, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated January 06, 2014.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Gary Creed		Annette Perkins
William Brown		
Christopher Tuck		
Mary Biggs		
Matthew Gabriele		
Christopher Tuck		
James Politis		

INTO WORK SESSION

On a motion by Jim Politis, seconded by Matthew Gabriele, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enters into Work Session for the purpose of discussing the following:

VDOT Rt. 603 Project; Sanitary Sewer Force Main Pipe Upgrade
Agreement for Adjustment of Water and Sanitary Sewer Facilities

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Matthew Gabriele		Annette Perkins
James Politis		

Gary Creed
Mary Biggs
Christopher Tuck
William Brown

OUT OF WORK SESSION

On a motion by Christopher Tuck , seconded by Mary Biggs , and carried; IT WAS RESOLVED, that the Public Service Authority hereby ends their Work Session to return to regular session.

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Matthew Gabriele		Annette Perkins
James Politis		
Gary Creed		
Mary Biggs		
Christopher Tuck		
William Brown		

R13-01-01 VDOT RT. 603 PROJECT AGREEMENT FOR ADJUSTMENT OF WATER AND SANITARY SEWER FACILITIES

On a motion by Christopher Tuck, seconded by Matthew Gabriele, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the agreement between the Commonwealth of Virginia, Department of Transportation and the Montgomery County Public Service Authority Rt. 603 Project; Sanitary Sewer Force Main Pipe Upgrade for the Adjustment of Water and Sanitary Sewer Facilities.

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Matthew Gabriele		Annette Perkins
James Politis		
Gary Creed		
Mary Biggs		
Christopher Tuck		
William Brown		

R13-01-02 RT 603 SANITARY SEWER FORCE MAIN PIPE UPGRADE

On a motion by Christopher Tuck, seconded by James Politis, and carried; IT WAS RESOLVED, by the Board of Directors of the Montgomery County Public Service Authority , that the Board of Directors hereby authorize the Chair to commit to upgrading the current 4-inch SSFM to a 6-inch SSFM being relocated during this VDOT 603 project. The Board has agreed to commit \$35,000 toward the upgrade, which will be taken from operating cash.

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Matthew Gabriele		Annette Perkins
James Politis		
Gary Creed		
Mary Biggs		
Christopher Tuck		
William Brown		

FINANCIAL REPORT

The financial report for period ending December 31, 2013, was presented for review and discussion.

DIRECTOR'S REPORT

1. Monthly Activities Report
The December 2013 report was presented for review.
2. Warm Hearth Water Main Extension Project
The bid opening for the Warm Hearth water main extension project was held August 16, 2013 and the contract was awarded September 5, 2013 to local contractor JC Martin for \$114,422. This project involves installation of about 1,400 feet of 8" pipe, 2 water main connections, and a bulk meter. The project time of 120 days started with issuance of the Notice to Proceed on September 17, 2013. The contractor started work in November and completed the installation in December. Final testing and project closeout should be finished in January 2014.
3. NRV Regional Water Authority Wastewater Discharge Request
As part of the buy-in under the Joinder Agreement, the NRV Regional Water Authority (WA) was provided a sewer connection to discharge 24,000 gallons per day (gpd) of sludge dewatering filtrate. We have met several times with WA staff and their consultant relative to this discharge. The WA consultant requested that the volume be increased to 40,000 gpd.
We expect to meet in January 2014 to review several issues and preliminary discharge permit.
4. PSA Water System Permit Modifications due to Joinder
PSA staff and Virginia Department of Health (VDH) staff met December 18, 2013 to review modifications to the Prices Fork water system permits due to requirements of the Joinder. VDH indicated the PSA would need to update the hydraulic model of the Prices Fork water system using the new point of supply from the Water Authority along Hightop Road. We are updating the hydraulic model and plan to submit the information to VDH in January 2014.
5. Shawsville Wastewater Treatment Plant (WWTP) Permit Reissuance
The Shawsville WWTP permit issued January 1, 2009 expired December 31, 2013. A new permit has been issued by DEQ with a expiration date of December 31, 2018.
6. Water meter Plan for Joinder
Water Authority, Town of Blacksburg, Town of Christiansburg and PSA staff members held several meeting to plan and implement water metering procedures and bulk meter installations required for the Joinder. The new meter reading and billing procedures are underway and we continue to identify and work through issues that arise. We received the first bill from the Water Authority and determined that we paid Christiansburg for some of the same water. We notified the Water Authority and Christiansburg of the double billing and Christiansburg agreed to reimburse the PSA for the payments received by the Town.
The new bulk meters required for the Prices Fork and Shawsville/Elliston systems are scheduled for installation in January 2014.
7. Shawsville Wastewater Treatment Plant (WWTP) Metal Coating Project
The original underground metal basin of the Shawsville WWTP was installed in 1975 and provides half of the treatment capacity of the WWTP. The metal coating has deteriorated to the point requiring rehabilitation. Our initial cost estimate, based upon similar work at Peppers Ferry WWTP was around \$50,000.
We recently solicited quotes from several contractors (including the Peppers Ferry contractor) which came back in the range of \$130,000 to \$150,000. The work requires the metal to be sandblasted which requires full environmental containment and disposal as the existing coating contains lead. We will need to bid this work due to the cost. We will also need to evaluate project funding since the original cost estimate is significantly less than the recent contractor quotes.
8. Slate Branch Sewer Capacity Fee

We are approaching the current sewer capacity limit in the Merrimac area due to the Huckleberry Ridge development. We are able to purchase additional capacity from the Town of Christiansburg. In a response to a recent request, the fee for an additional 50,000 gallons per day of capacity would be \$102,675.62.

9. Single Axle Dump Truck

The FY14 budget initially included a replacement for one of the two PSA dump trucks, which later was removed from the FY14 budget and included in the capital replacement budget funded by the \$500,000 obtained through refinancing of PSA debt. The dump truck bid was opened on August 21, 2013 with a low bid of \$84,485.

The dump truck was delivered December 26, 2013. Upon inspection, we determined that the truck was missing the back-up alarm. The vendor is scheduled to install the alarm and return the truck in January 2014.

AUTHORITY MEMBERS' REPORT

Member Gabriele- No Report

Member Politis- No Report

Member Perkins- Absent

Member Brown- Presented Mr. Politis with a plaque from the Public Service Authority thanking him for all of his dedication and time to the PSA.

Member Tuck - No Report

Member Biggs- No Report

Member Creed- No Report

ADJOURNMENT

There being no further business, the Chair adjourned this meeting to the next meeting scheduled for February 3, 2014.